

**CHILDREN'S HOSPITALS AND CLINICS OF MINNESOTA  
ST. PAUL/MINNEAPOLIS--CHILD LIFE DEPARTMENT  
APPLICATION FOR CHILD LIFE INTERNSHIP**

Children's Hospitals and Clinics uses the Common Child Life Internship Application form found on the Child Life Council website, [www.childlife.org](http://www.childlife.org). We also adhere to the CLC's timeline for offering internships and confirming acceptance from the student.

In addition to the application form, we require 3 professional letters of reference and a description of your goals for an internship. We do accept copies of official transcripts.

All application materials must be sent in paper form in a single envelope. Mail applications to:

Diane Dingley, M.S., CCLS  
Child Life Department  
Children's Hospitals and Clinics of Minnesota  
2525 Chicago Ave. South  
Minneapolis, MN 55404

Applications must be postmarked by the deadline dates as follows:

Fall session (Sept. – Dec): May 5

Winter/Spring session (Jan/Feb – April/May): September 5

Summer session (May – August): January 5

**PLEASE NOTE: Only complete applications will be considered for review.**