

Hello everyone: I just wanted to clarify how the NCA n.e.t. program works so you have an understanding prior to applying for partial funding. I know the program can be somewhat confusing initially, but honestly, it makes sense and is easy once you get the hang of it!

What are NCA n.e.t.'s expectations of me?

When you receive partial funding from the regionals to participate in NCA n.e.t., you have agreed to participate in at least one clinical initiative on a regular basis. This means that not only should you consistently sign up for the same call each month i.e. Tuesday morning forensic interview peer review call, but also that you are assigned months in which your site is expected to present (this will be included on the presentation schedule that I will be sending out once everyone has decided on their initiative). Part of the participation agreement that each of you sign includes the following language:

_____ I understand we are required to participate in at least one videoconference clinical initiative each month.

_____ I understand that we are required to complete all necessary paperwork including, scheduling request forms, evaluation forms, confidentiality forms/agreements etc.

_____ I understand that we will be required to present cases during our participation on peer review sessions. I further understand this will be scheduled in advance and that if an urgent case presents we may request assistance with said case

Each of you will be signing up for clinical initiatives that you are interested in on the application form. If you know that you will consistently participate in more than one initiative i.e. your forensic interviewers will be participating in the forensic interview peer review calls and your medical staff will do the medical peer review calls, then you are on the presentation rotation schedule for both of these initiatives.

For the **forensic interview peer review**, your forensic interviewer will present a case on the month(s) assigned and will be the only presenter for that call. For the **MDT Case Review** calls, your month is listed for when your site presents, as your site will be the only presentation for that call. For this call, all MDT members involved in the case should be present for the call to talk about their role in that particular case. For **medical peer review**, there is a rotating cycle where you present for two months, attend one month, present for two months, attend for one month, etc. These presentations are 15-20 minutes in length and there are two-three presenting sites each call. These cases can be on either a physical or sexual abuse case or any other case needing medical input or of medical interest i.e. Munchausen Syndrome by Proxy, severe failure to thrive, etc.

We have some sites that do not receive partial funding and some of them are also on the presentation schedule, but there are also some that only participate in the education calls as well as sporadically in the peer review calls. We like for them to commit to one of the initiatives, however, because they do not receive the funding, it is not requirement.

You are welcome to sign up for as many calls as you like each month, but request that you always sign up for your clinical initiative on the same time and date each month, so

that there is a consistent group on each of those days and relationships can be built so that people feel comfortable sharing feedback.

I will send out monthly schedule request forms from which you sign up for your preferences in calls. Please always return your schedule request form as soon as possible as these are used to generate the agendas. If it is your turn to present, please send in information about the case you are presenting on as soon as possible as the agendas are not sent out until the case information is made available. If you are not able to present at your scheduled time, it is your responsibility to find another site to trade with you. I will send an updated NCA n.e.t. contact list so that you have access to all of the participating sites and can use this to make trades, etc.

I hope that this clarifies the program expectations. As always, feel free to contact at any time at 612/759-9344 with any questions/concerns.