



COVID-19

# Waiting room cleaning

INTERIM guidance

**Definition:** Cleaning and disinfection to be performed regularly throughout each shift to ensure the area does not pose a risk for spreading infectious disease to other patients waiting.

## Procedure for cleaning:

- Staff and clinicians will use hospital-approved disinfectant wipes for cleaning
- Oxivir instructions for use requires wet (contact) time of **at least 1 minute (meaning the surface must stay wet for 1 minute)**, or per manufacturer recommendations if other products used.
- Allow to air dry, do not wipe the product off.

## Space and Supply Cleaning:

- Assigned delegate will wipe down high-touch surfaces (e.g. tables, chairs, door handles) with approved disinfectant wipes.
- Assigned delegate will wipe down horizontal surfaces (e.g. window ledges, front desk surface), at least once each shift, or after the departure of a patient requiring contact and droplet or airborne and contact precautions.
- Assigned delegate will wipe down any supplies used for patient use including, but not limited to, plastic or acrylic clipboards and pens. Pens can be cleaned in batches.
- Any visibly soiled surfaces will be cleaned immediately by assigned delegate following appropriate precautions for potential exposure to body fluids.

## Frequency of cleaning:

- High volume clinics with sick visits perform cleaning tasks once per hour throughout shift
- Low volume clinics with less frequency of sick visits perform cleaning tasks once per shift (e.g. once at the end of the morning, once at the end of the afternoon)
- Visibly soiled surfaces must be cleaned immediately

## Additional Reminders:

- Toys must be removed from waiting room until further notice
- Discontinue use of wooden clipboards for filling out patient information/forms



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- Remove magazines and books with paper pages from waiting room

*Disclaimer: This guideline is designed for general use with most patients; each clinician should use his or her own independent judgement to meet the needs of each individual patient. This guideline is not a substitute for professional medical advice, diagnosis or treatment.*