

## **Electronic Forms/Consent Forms (Tonic)**

Children's Minnesota has integrated Tonic, a web-based application, to allow families to complete selected consents and forms electronically prior to their visit.

### **Consents/Forms Available Electronically**

Consents and clinic specific forms are available for patient/family to sign or complete prior to their visit.

#### Consents

- **General Consent:** Authorizes Children's to provide treatment
- **Consent for Electronic Health Information Exchange (HIE):** Allows Children's providers to electronically obtain and share patient's health care information

#### Clinic Specific Forms

- **Pre-visit Health Screening:** Overall general health assessment
- **PHQ-A:** Standard adolescent depression screening
- **GAD-7:** Generalized anxiety disorder screening
- **Community Connect:** Assesses needs such as food, transportation, other resources
- **Diabetes Intake:** Diabetic management assessment

### **Sending Forms**

#### Consents, Community Connect and Diabetes Intake Forms

- **Six days prior to visit:** Text or email link sent to patient/family.
  - General Consent and HIE: Sent annually.
- **Two days prior to visit:** Reminder sent via text or email link to patient/family if forms not completed.
- **Day of visit:** If consents/forms are not complete, QR code available in clinic for patient/family to scan with their personal device.
  - If a personal device is not available, clinic will provide iPad to complete forms.

#### Pre-Visit Health Screening

- **One day prior to visit:** Text or email link sent to patient/family.
  - Sent for each visit.  
**Note:** If multiple visits are scheduled for one day, patient/family will only receive one screening.

#### PHQ-A / GAD-7

- **Day of visit:** Patients 12 and older will scan QR-Code in clinic to complete.
  - Clinic and appointment dependent.
  - Clinic to determine if completed every visit or annually.

**Viewing Completed Consents/Forms**

**Consents**

Completed consents will be viewable in the **Documents** component in the Workflow/Clinical Summary.

Documents (4)			
Time of Service	Subject	Note Type	Author
▼ In Progress (0)			
▼ Completed (4)			
JUN 02, 2022	General Consent	Consents/Waivers	SYSTEM, SYSTEM
JUN 02, 2022	Health Information Exchange	Health Information Exchange Co...	SYSTEM, SYSTEM

**Forms**

The information collected on the electronic form will be viewable in specific powerforms. Open the appropriate powerform and review the patient's responses.

**Important:** To ensure the patient responses are documented, you **must** click on the section (i.e., PHQA) before signing and submitting the powerform.

- **Clinic Intake PowerForm:** Pre-visit Health screening and Diabetes Intake, PHQA and GAD7
  - **Clinic Intake Primary Care PowerForm:** Pre-visit Health screening, Community Connect, PHQA, and GAD7
  - **Screening Tools PowerForm:** Community Connect, PHQ-A, and GAD-7
- Note:** The HCID Screening tab contains COVID screening data.

**Clinic Intake PowerForm:**

The screenshot shows the 'Clinic Intake - Zzztesttonic, Tonic15' form. The left sidebar contains a menu with 'HCID Screening' highlighted in blue and 'Diabetes' highlighted in red. The main content area is titled 'HCID Screening (COVID Clinic Screening)'. It includes a date field 'Performed on: 07/19/2022' and a time field '1408 CDT'. The primary question is 'Has your child experienced one or more of the following as NEW symptoms in the last five days?'. Below this are several checkboxes: Fever, Cough, Shortness of breath/difficulty breathing, Loss of taste or smell, Nasal congestion/runny nose, Sore throat (checked), Severe headache, Fatigue/excessive tiredness, Chills or Muscle aches, Nausea/Vomiting and Diarrhea, and None. There are also two radio button questions: 'Has your child or close contact of the child tested positive for COVID-19 in the last 10 days or are waiting for the new result of a COVID-19 test?' (with 'No' selected) and 'Is the close contact of the child here with the patient today?' (with 'No' selected).

**Clinic Intake Primary Care PowerForm:**

**Screening Tools PowerForm:**

**Note:** The Screening Tool PowerForm can be accessed through:

- A. Screening and Device settings drop-down**
- B. AdHoc activity**

**Electronic Forms/Consent Forms (Tonic)**

- Completed **Community Connect, PHQ-A, and GAD-7** forms will be viewable in the **Screenings and Device Settings** component.

Primary Care Workflow	
Screenings and Device Settings	Screenings and Device Settings
Immunizations	
Quick Visit	
Problem List/Dx	
Patient Education	
Chart Completion	
Order Entry/Order	
Favorites ...	

  

Today 14:33	
PHQ-A Score	9
Worried Your Food Wou...	Often true
Food You Bought Did N...	Often true
Lack of Transportabon	Yes, it has kept me from medical appointments or getting med, Yes, it has ke
Help Finding Resources	Child care or daycare programs
Community Connect Scr...	Completed

- Signed powerforms are viewable in the **Documents** component.

Documents (4)			
Time of Service	Subject	Note Type	Author
▼ In Progress (0)			
▼ Completed (4)			
JUN 02, 2022	PHQ-A Score	PHQ-A Score	Jarzyna , Miles
JUN 02, 2022	Clinic Intake	Clinic Intake	Jarzyna , Miles