

Organ Procurement EMR Process

Organ Donation after Brain Death Declaration

This process should be followed once LifeSource is contacted for arrangements and the patient's legal next of kin authorizes and signs organ donation paperwork.



Inpatient Unit UOC/RN	Patient Registration	Inpatient Unit UOC/RN	Surgery	Inpatient Unit UOC/RN
<ol style="list-style-type: none"> 1. Call Patient Registration to inform them of the need for a Life source Registration: Mpls: Ext. 5-6231 St Paul: Ext. 6-6878 Inform them you will be discharging the current inpatient account in five minutes (or designated timeframe). 2. Call Patient Registration. Inform them you are now discharging the patient's inpatient account with disposition of Organ Donor. <p>Note: The first account must be discharged before the Life Source account can be created.</p>	<ol style="list-style-type: none"> 3. When you receive a call for a Life Source encounter, find the Policy with step-by-step instructions and print a face sheet for the current active inpatient encounter. 4. When you receive the call informing you of the discharge, once it is complete, use the IC Quick Reg Conversation to create a NEW inpatient encounter for that patient (place the patient in the same room). 5. Inform unit that new account is ready and complete the registration based on the face sheet from the first encounter. Select YES, an organization is responsible for this visit on the guarantor tab and enter Life Source on the VISIT Level insurance only. <p>Click here for instructions.</p>	<ol style="list-style-type: none"> 6. Inform Surgery that the account is ready. 	<ol style="list-style-type: none"> 7. Schedule case using Organ Procured procedure with Zzz Lifesource provider. 8. Surgery is completed. 9. Call unit to discharge patient. 	<ol style="list-style-type: none"> 10. Discharge patient with disposition of Expired at time of notification.

Organ Procurement EMR Process

Organ Donation after Cardiac Death Declaration

This process should be followed once LifeSource is contacted for arrangements and the patient's legal next of kin authorizes and signs organ donation paperwork.



Surgery	Inpatient Unit UOC/RN	Surgery	Inpatient Unit UOC/RN	Patient Registration	Surgery	Inpatient Unit UOC/RN
1. Schedule case using Organ Procurement procedure and Zzz Lifesource provider . DO NOT attach an encounter.	2. Patient is transported to OR by PICU/NICU staff and Intensivist.	3. Patient is declared dead. Contact the inpatient unit and inform them of the patient's death. Note: If life continues after a timeframe ranging between 60-90 minutes, patient is transferred back to inpatient unit, and no changes are made to the encounter.	4. Call Patient Registration. Inform them of discharge account and request new encounter of Life Source . 5. Discharge patient's inpatient account with disposition of Organ Donor . 6. Obtain the new Inpatient encounter number and inform surgery the account is active. Note: The first account must be discharged before the Life Source account can be created.	7. When you receive the call informing you of the discharge, once it is complete, use the IC Quick Reg Conversation to create a NEW inpatient encounter for that patient (place the patient in the same room). 8. Inform unit that new account is ready and complete the registration based on the face sheet from the first encounter. Select YES, an organization is responsible for this visit on the guarantor tab and enter Life Source on the VISIT Level insurance only. Click here for instructions	9. In Case Selection, right click on patient, select Associate Encounter . If Life source encounter is NOT in the pop up, click Re-Select to find the correct encounter. 10. Surgery is completed. 11. Call unit to discharge patient.	12. Discharge patient with disposition of Expired at time of notification.