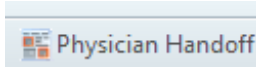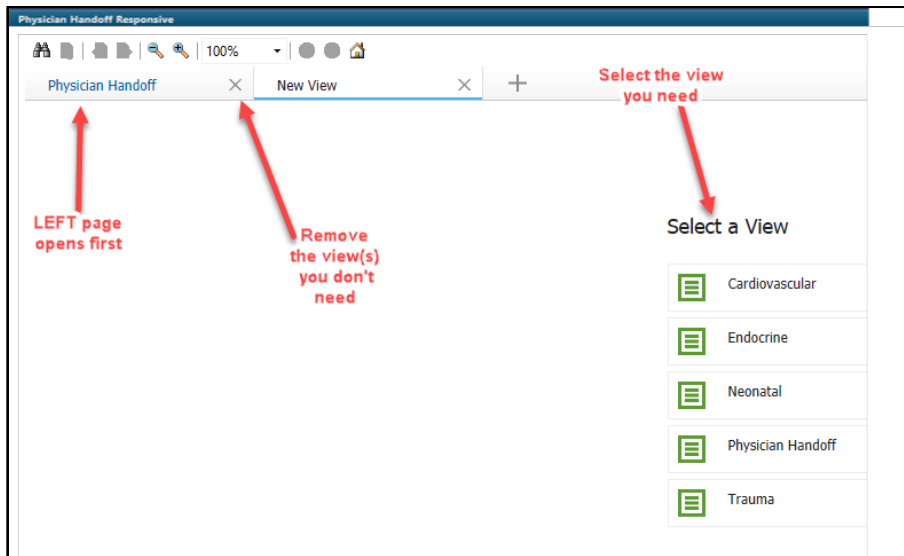# Physician Handoff

The **Physician Handoff** tool provides a concise list of your care team's patients and provides high-quality communication and coordination from one clinician to another at a patient's transition of care.
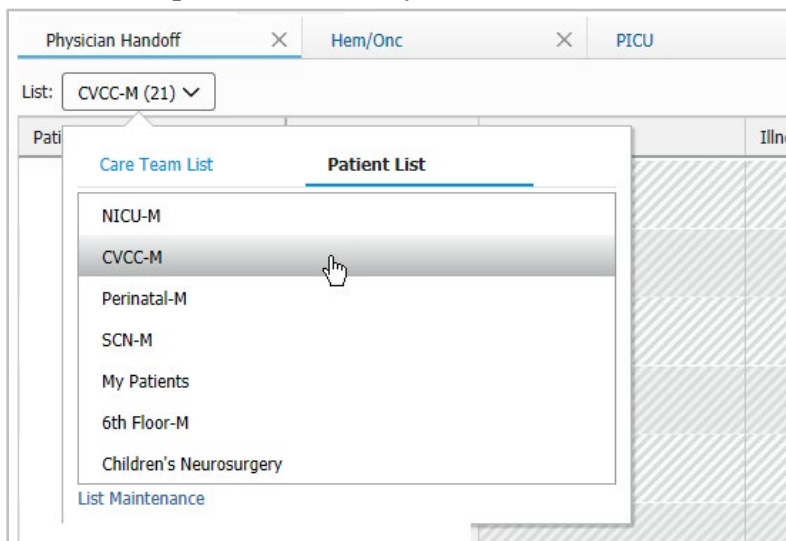
Set up and configuration

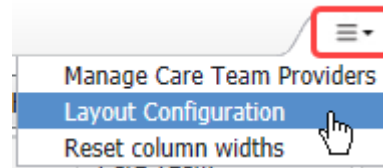1. From the PowerChart Toolbar, click **Physician Handoff**.

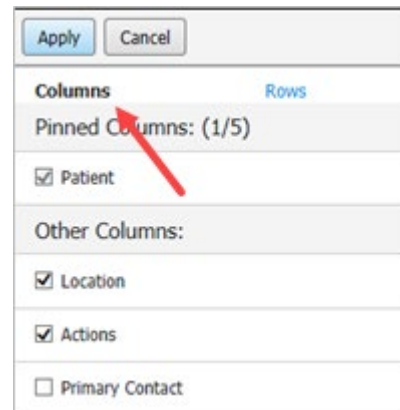2. Click the + sign to select your view of the handoff tool.

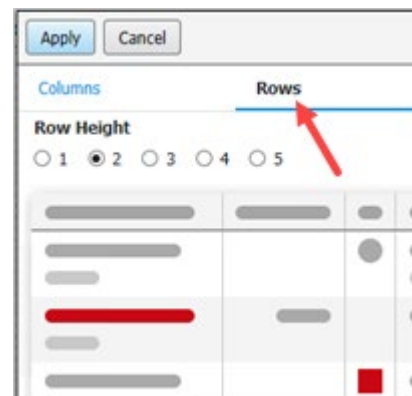3. Click the drop down to choose your **Care Team** or **Patient List**.

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4. To customize your view, click the Menu button (three lines in the upper right-hand corner) and select **Layout Configuration**.

5. Columns and rows can be customized.
   - Click **Columns** to reorder columns.
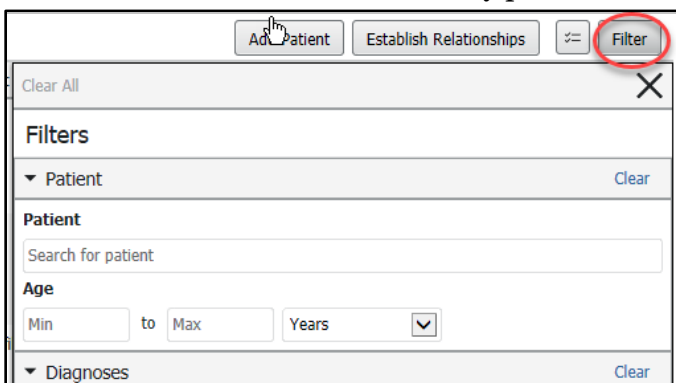   - Uncheck the column name to remove a column from your view.

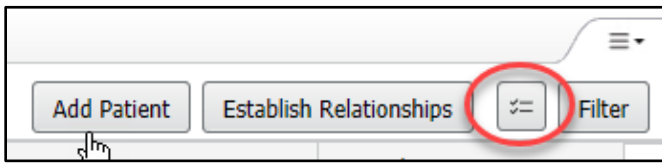   - Select **Rows** to adjust row width (data density).

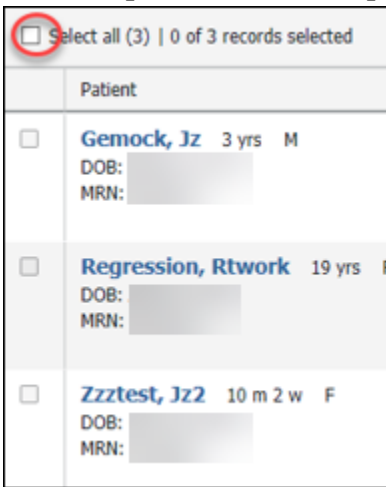   - Click **Apply** to save changes.

Viewing patient data

1. Select the **Filter** button to view list by patient name, primary contact, and diagnoses.

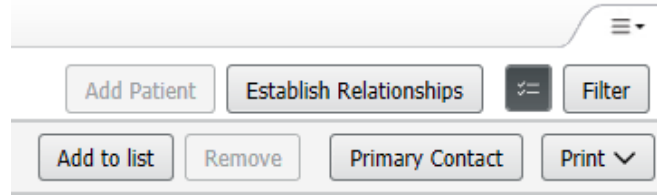2. Select multiple patients using the **Select Rows** button.

3. Select all patients or select specific patient(s) using the check box(es).
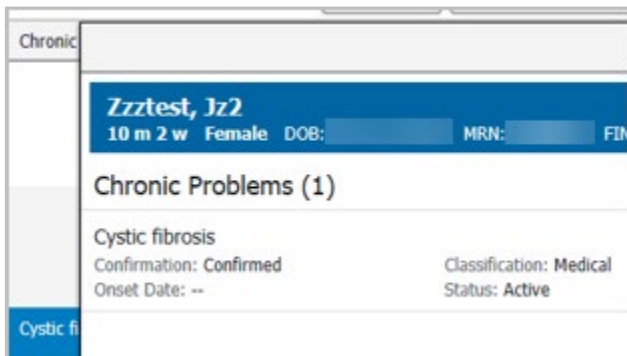
Establish relationships with your patients to view the data.

Multiple buttons are available to establish relationships, add or remove patients from your list, add a primary contact, or print a list.

4. Select a patient and click in a cell to view more information in a detailed window.

Views have been customized for specific workflows to facilitate team care. Some examples are:

- **Care Team**: Displays who is caring for the patient.
- **Consults**: Displays which consulting team(s) are working with the patient.
- **Documentation**: Displays dates and contains links to update and create new documents.
- **Lab value:** Cell displays key results relevant to the Specialty.
- **Quality Safety Checks:** Highlights items to ensure safety measures are followed.