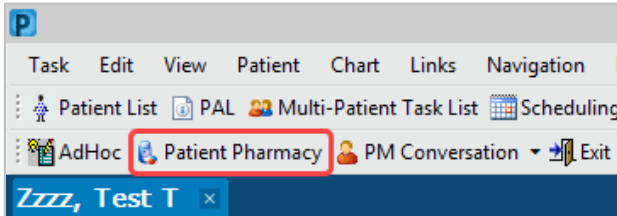


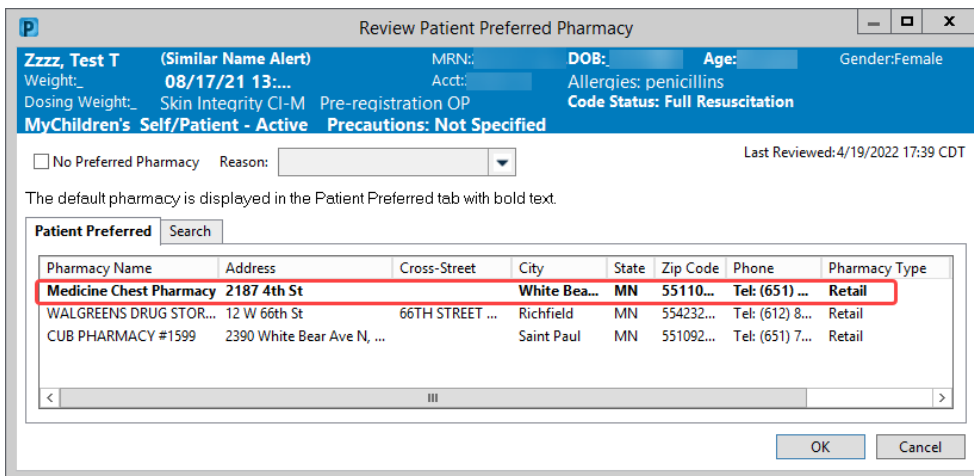
Selecting a Preferred Pharmacy

Add the Patient Pharmacy from the Toolbar

1. Open the patient's chart and select **Patient Pharmacy** from the Toolbar.

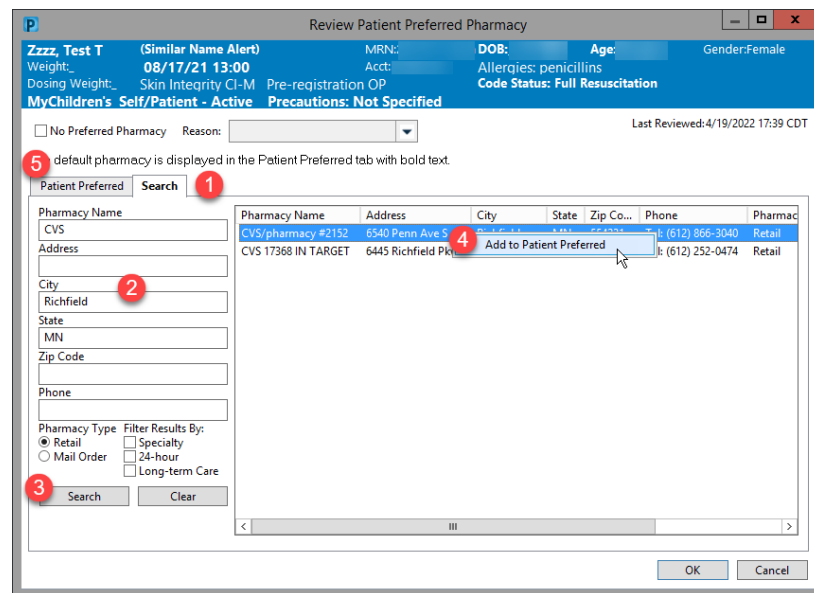


2. The Review Patient Preferred Pharmacy window displays. The default pharmacy is displayed in the Patient Preferred tab with bold text.



Search for a Pharmacy

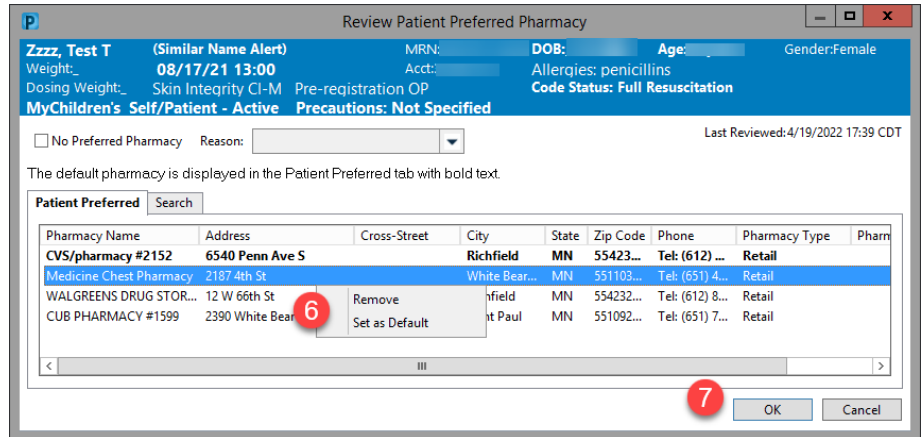
1. Click the **Search** tab.
2. Enter search criteria.
Note: For Children's Pharmacy enter the following:
Pharmacy Name: Child
State: MN
The zip code (55404 for Mpls or 55102 for St. Paul) can be entered to further refine your search.
3. Click **Search**.
4. Right-click on preferred pharmacy and select **Add to Patient Preferred**.
5. Click the **Patient Preferred** tab to view your selection.



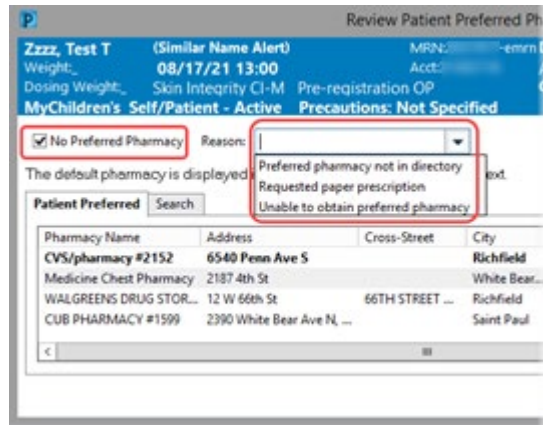
Select a Preferred Pharmacy

6. Right click on the pharmacy and click **Remove** or **Set as Default**.

7. Click **OK** to save settings.

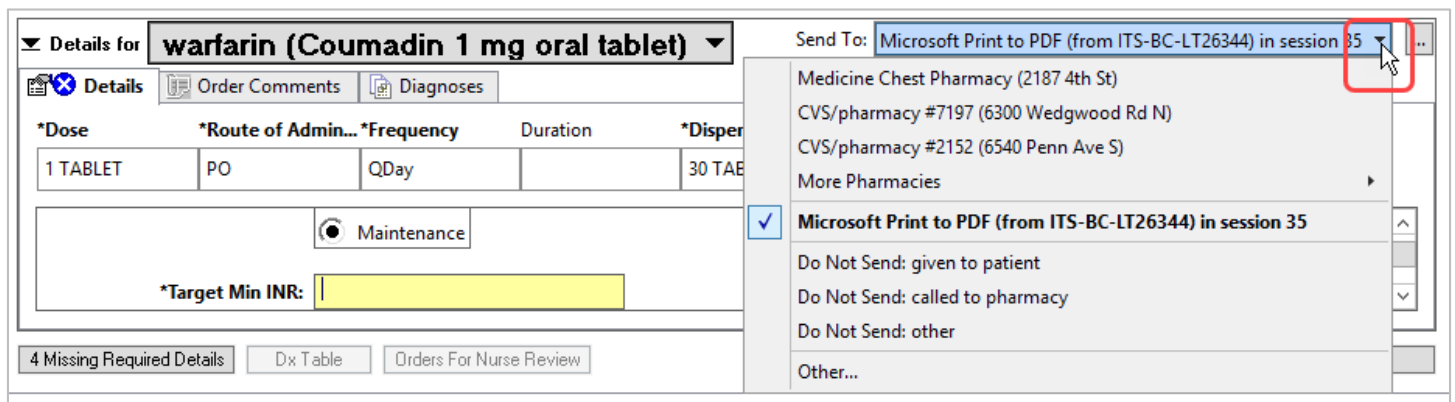


8. If patient does not have a preferred pharmacy, check **No Preferred Pharmacy** and select the appropriate reason.



Add the Patient Pharmacy During the Prescription Ordering Process

1. Within the Orders activity, click on the dropdown in the **Send To:** field to view a list of the patient's preferred pharmacies.



Select a Preferred Pharmacy

2. If the preferred pharmacy does not display, click the ellipsis.

▼ Details for **warfarin (Coumadin 1 mg oral tablet)** Send To: Microsoft Print to PDF (from ITS-BC-LT26344) in session 35

Details | Order Comments | Diagnoses

*Dose	*Route of Admin...	*Frequency	Duration	*Dispense	*Refill
1 TABLET	PO	QDay		30 TABLET	0

Maintenance

*Target Min INR:

4 Missing Required Details | Dx Table | Orders For Nurse Review | Sign

3. Verify the **Send to:** field is set to **Pharmacy**.

Prescription Routing

*Send to: Pharmacy

Last Reviewed: 4/20/2022 9:26 CDT

Apply to: Selected Pending Prescription(s)
 All Pending Prescriptions
 All Pending Non-Tamperproof Prescriptions

No Preferred Pharmacy Reason:

Patient Preferred Search

Pharmacy Name	Address	Cross-Street	City	State	Zip Code	Phone
Medicine Chest Pharmacy	2187 4th St		White Bea...	MN	55110...	Tel: (651) ...
CVS/pharmacy #7197	6300 Wedgwood Rd N	CORNER OF B...	Maple Grove	MN	553113...	Tel: (763) 5..

Zzzz, Test T emrn OK Cancel

4. Repeat the [steps to search for a pharmacy](#).