



Preceptorship Agreement

A **preceptorship** is a learning experience that includes hands-on contact under on-site supervision with off-site faculty consultation available as needed. At Children's Hospitals and Clinics of Minnesota ("Children's"), the Center for Patient Care Excellence arranges preceptorships between a participant and an appropriately credentialed/licensed employee of Children's ("preceptor"),

All participants in allied health professional and student preceptorships, including nursing, must enter into an individual preceptorship agreement even if a clinical education agreement is already in place. This agreement does not supersede provisions contained within the clinical educational agreement. It is the responsibility of the participant to be familiar with the provisions as outlined in this agreement and in the clinical educational agreements.

Nothing herein shall be deemed or construed to create an employment relationship between Children's and preceptor participants. Participants who are not otherwise employees of Children's are not entitled to any benefits or compensation from Children's that may be due the employees of Children's.

Children's Responsibilities

1. Determine the level of involvement by participants.
2. Designate a preceptor to supervise or coordinate supervision of the participant and who will review the participant's objectives for appropriateness and will assist the participant in completing these objectives in so far as the preceptor's department allows.

Participant Responsibilities

1. Comply with Children's operating rules and health immunity requirements and provide evidence of immunity as requested.
2. Provide documented evidence of proof of criminal background check.
3. Comply with medication administration parameters, refer to separate guidelines.
4. Carry insurance for illness and accident (recommended only).
5. Be responsible for the cost of any health care or treatment provided to them by Children's.
6. Respect the rights and confidentiality of patients and families at all times. Adhere to Children's dress code policy, including the wearing of a photo identification badge while on the premises.
7. Schedule the days and hours spent in the department with the department director/manager or designee.
8. Have the theoretical background in pediatrics or applicable subject matter and provide written objectives for the preceptored experience **prior to the onset of the experience**.
9. Confer with and keep preceptor informed of patient-related activities and needs.
10. Complete an evaluation of the preceptored experience if requested to do so by Children's.