

Follow these instructions to get scheduled for your COVID-19 vaccination.

1. Click forgot password.

Login	
User name	
Password	
Forgot Password ?	Login
Use external	login
If you have not registered but receiption of the second seco	ived an appointment • 'Forgot password' link.
Your user name will be your email	address.

2. Enter your username. Your email is typically your username. **Children's Minnesota employees:** enter your employee number.







3. Enter your email address. Children's Minnesota employees: enter your Children's Minnesota email address. Click Next.

Identify 🗸	\geq	Verify	\geq	Reset
	Personal Data Verification			
	* Email			
	ι			
		Next		

4. Check your email inbox. You will get an email titled "Password reset" from Children's Minnesota".







5. Click link "Click here to reset your password" within the "Password reset" email.



6. Reset your password. Enter your new password. Retype your password to verify it. Click **Reset Password.**

Reset Password	
Account is not locked	
- At least 8 characters	
- At least one uppercase and one	lower case letter
- At least one number	
* New password	1
	Does not meet requirements
* Rutype password	
	Benef Da





7. Login to your account. Your username is typically your email address. Children's Minnesota employees, login with your employee number as your username, and the new password that you created.

If on a desktop device: Click "Login" in the top right corner of the screen. If on a mobile device: Click the menu button in the top right corner. Then click "Login" (the menu button on a mobile device has three lines).

You have accountably registered.			Login
	Set up your COVID-19 vaccination The first stap is to register for this program, which lets you schedule your vacination (toth doses).		7
	How this program works	Update us on your health Anyugdates about side effects you may have can benefit science.	
	Prequently asked questions Whete superit Orkinivity Nerveats Vacatation Clinic Published: 110 age CCC Place Additional Final Published: 110 age Place Additional Teal age Place Additional Teal age Place Additional Teal age	Announcements Na carterito display	



Login User name Set up your COVID-19 Password The first step is to register for this pro-Forgot Password? vaccination (both doses). Login Use external login How this program works 0-0 Register Enter your personal info Schedule the vaccination U This program lets you set up and track Vour age and other factors can affect We'll look for openings and book Any your vaccination. appointments on your behalf. the timing of your vaccination. Frequently asked questions What to expect: Children's Minnesota Vaccination Clinic Published : 22h ago CDC Pfizer-BioNTech Info V-Safe website Pfizer-BioNTech Vaccine Info Sheet Published : 11d ago Reset COVID Vaccine Password Published : 7d ago

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8. Click Enter personal information.

Children's			My Vaccination Requests	Knowledge
	Next step: Enter your personal info This is a secure website. The information you provide helps determine you eligibility to be vaccinated based on Minnesota Department of Health guidelines. Enter personal info			
	How this program works	Update us on your health Any updates about side effects you may have can benefit science.		
	Frequently asked questions What to expect. Children's Minnesota Vaccination Clinic Published : 220 agp CDC Plaze-BioNTech info Published : 11d agp Plaze-BioNTech Vaccine Info Sheet Published : 11d agp Reset COVID Vaccine Plaseword Published : 7d agp	Announcements No content to display		





You need to complete all required fields (indicated with an ***red asterisk**). Click **Submit** button when finished.

Enter your personal info This is sample content only and fully customizable.	
+)	Enter your personal info This is a secure website. The information you provide is required. It helps determine your eligibility to be vaccinated based on Minnesota Department of Health guidelines.
Your work situation *Are you a current employee of Children's Minnesota?	
No * Do you work in a job where you currently interact with pe Yes O No Your demographic info * Your gender	* apple in person?
○ Male ○ Female ○ Other *Date of birth	ž
Your age group 15 and under 16-64 65 and older Your ethnicity Hispanic or Latino Asian American Black or Af Your home address Street	irican American 🔿 White 🔿 Native American 🔿 Other 🔿 Decline to say
City Grate	
* County	
ZIP Code	
	Submit





9. You are now ready to schedule your vaccination if you are eligible. Click **Schedule vaccination**. You have 24 hours to schedule your vaccination.

Children's MINNESOTA	My Vaccination Request
You're ready to schedule your COVID-19 vaccination	
You are eligible to be vaccinated for COVID-19 at Children's Minnesota. You have 24 hours to click "schedule vaccina schedule your vaccination within 24 hours, you will be moved to the wait list. You will receive an email notification schedule again.	tion" below. If you don't when it is your turn to
Schedule vaccination	





Enter all required information to get your dose one and dose two appointments scheduled. You
need to complete all required fields (indicated with an *red asterisk).
Click Submit when finished.

Schedule your vaccination This is sample content only and fully customizable.	
We'll use this inf	Schedule your vaccination o to schedule two appointments on your behalf (for two doses total). Once we chedule them, we'll notify you and allow you to reschedule any.
Select a site * Please choose your preferred vaccination site	· · · · · · · · · · · · · · · · · · ·
Disclose any conditions * Do you have any allergies to medications, food, vaccine ingredients, or latex? O Yes O No	
 Have your ever had a serious reaction to a vaccination? This includes fainting, shortness Yes O No 	of breath, etc.
[●] Do you have any long-term health conditions? This includes diabetes, high blood pressu ○ Yes ○ No	re, etc.
*Have you ever had a neurological problem or condition? This includes seizures, memory 〇 Yes 〇 No	loss, etc.
Provide identification Form of identification	
Birth Certificate	*
Document number	
	Submit





11. You will get this message to say "we've received your info for scheduling". Check your email inbox. You will get a confirmation email with the times for your appointments.

	We received your info for scheduling		
Your details			
Your full name:			
Your preferred site:	Children's Minnesota Minneapolis hospital		
Next steps			
Check your emaiIt will list the date	l for an email titled "Your COVID-19 vaccination is scheduled." e and time for your first appointment.		

Questions?

Call the COVID-19 hotline at 952-992-6843 or email COVIDVaccine@childrensmn.org.

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