Employee Self Service Access - On Site

Below are the steps to access Children’s Employee Self Service in order to complete online training:

1) Click on the link:  
https://hcm.prod.childrenshc.org/psp/HCMRD/EMPLOYEE/HRMS/?cmd=login

2) Enter your User Name and Default Password. Your default password will be in the email you received from Children’s. If you do not have it, please ask your instructor to re-send that email.

3) Employee Self Service should open up and display the necessary training that needs to be completed within the All Learning section:

4) You must have pop up blockers disabled in order to launch your training.

5) Additional Help: Frequently Asked Questions