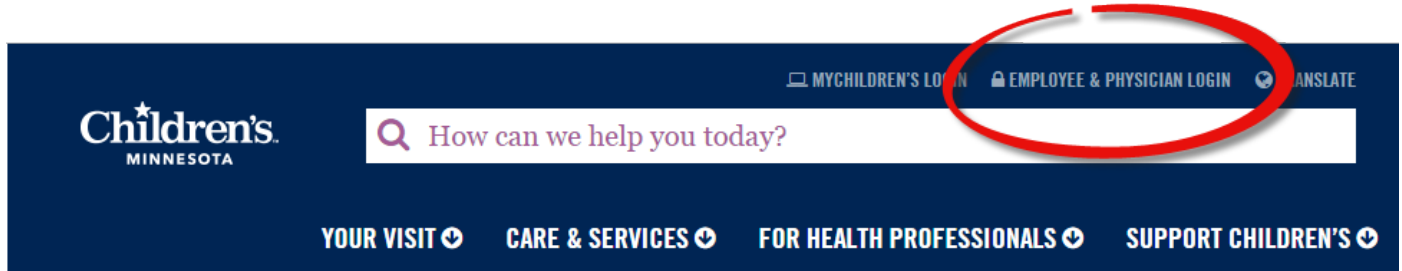


Children's EMR View

Browser Support: Browser Support: IE 10.0, Firefox 3.5, or Safari 5.0 (minimum versions), Google Chrome Optimal Minimum Resolution 1280x1024

Logging In

- 1 To access Children's EMR View, go to Children's website and click **Employee & Physician Login**.



- 2 Login using your Children's user name (CE number), and password, and click **Sign In**.

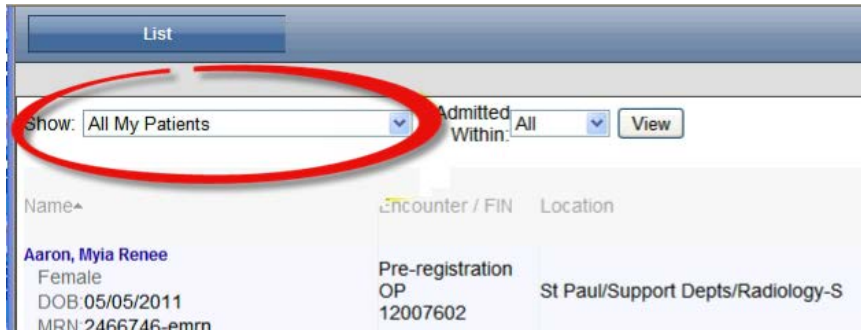
The image shows the 'Children's Secure Access' login page. It has a title 'Children's Secure Access' at the top left. Below the title are two input fields: 'Username' and 'Password', both of which are enclosed in a red rounded rectangle. Below these fields is a 'SIGN IN' button. A green box contains the text: 'Use of this portal by clicking on the "Sign In" button implies your acceptance of Children's remote access policy'. On the right side, there are two sections: 'Resources' with links for 'Secure Access Instructions', 'Security and Privacy Statement', 'EMR View Enrollment', and 'EMR View Instructions'; and 'Vendor Portal' with a 'VENDOR SIGN IN' button and a note: 'Use of this portal by clicking on the "Sign In" link implies your acceptance of Children's Policy'.

Note: If you need assistance logging in or using EMR View, contact the Children's IT Service Desk at 952-992-5000 or 888-433-4487.

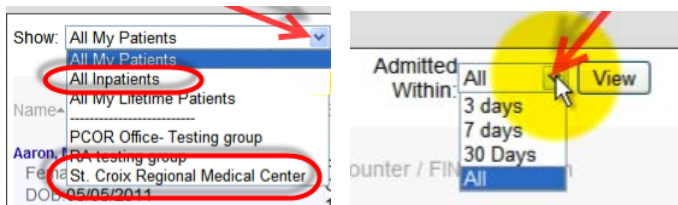
Navigating in the Patient List

- 1 Children's EMR View defaults open to the **Show: All My Patients** view.

Note: If you try all search options and still do not see your patient, contact the Children's IT Service Desk at 952-992-5000 or 888-433-4487 and request assistance from the HIM Department.



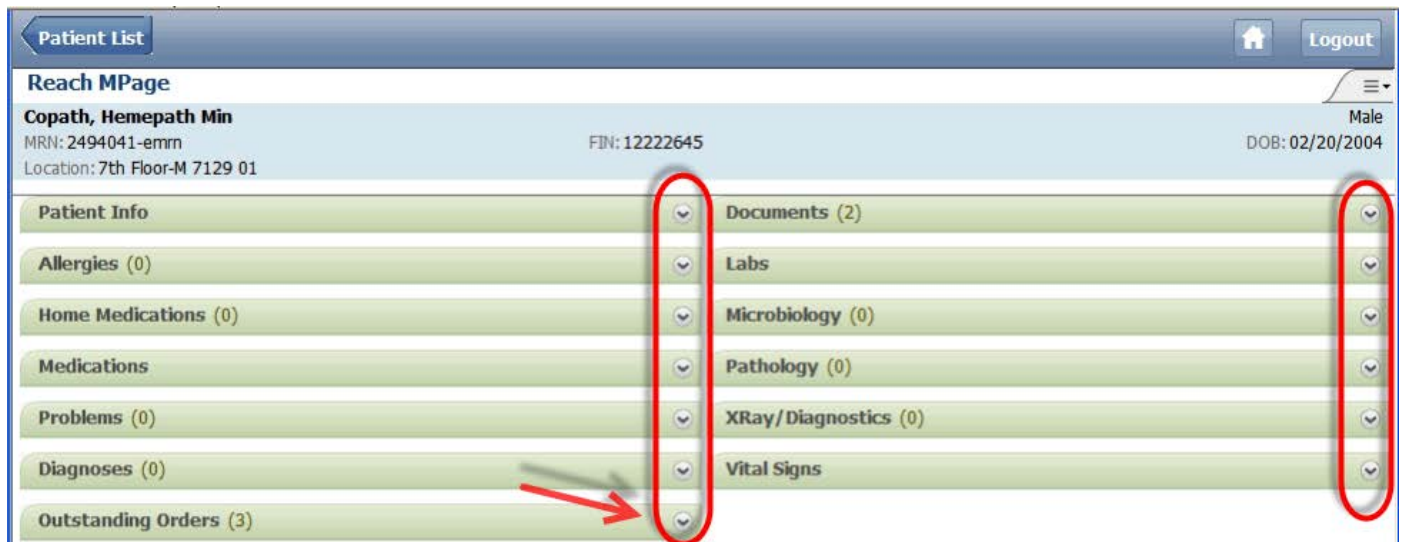
If your patient does not show up on this list, click the down arrow and select **All Inpatients**, or your provider group (Clinic name). You can also change the **Admitted Within** setting.



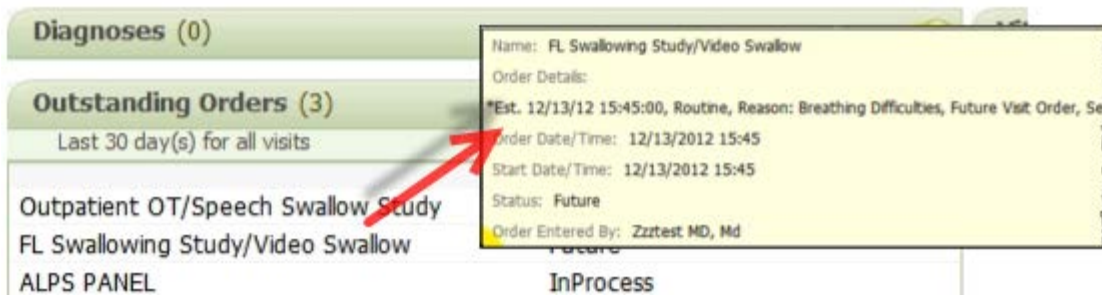
Patient Summary

- 1 Click on a patient name in the list to open the patient summary view. The patient's EMR displays in the summary view.

All sections are collapsed when you open the summary view. Click an arrow to expand a section.

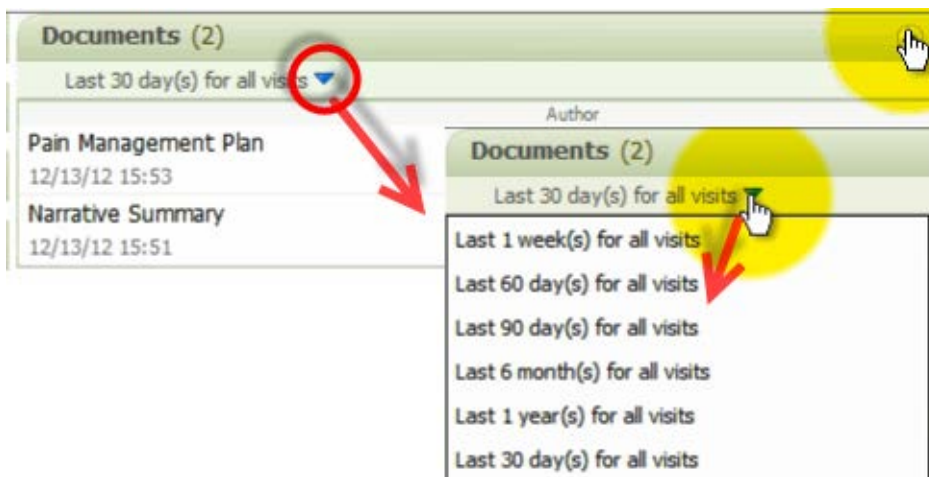


- 2 Hover on an order to view details.



Note: The Outstanding Orders tab displays pending and future orders.

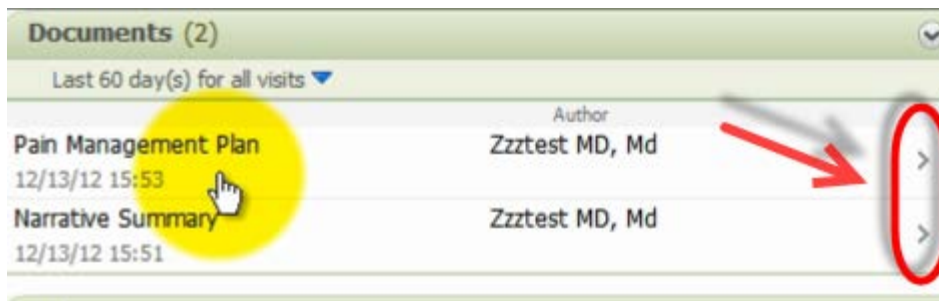
- 3 The Documents section shows 30 days of documents for this patient. Click on the blue arrow to select a different date range.



- 4 Open documents using the right facing arrows.

Note: Unsigned/Unauthorized documents do not open.

Only reports are available from EMR View.



Right facing arrows display in other sections and display results and reports (Lab, Microbiology sections)

5 To print a document from EMR View, use the **Print** button in the upper right of the window.



Note: The **Print** button is only available when you open a document.