

Managing Flowsheets

Viewing Results

Click the **Table**, **Group** or **List** button to change the view of the current results.

Table view lists results vertically and result dates horizontally.

	Flows	heets			[□] Full scre	en 🛱 Print ಿ 0 minu	utes
b/Rad	Results Vital	Signs	Medications Vascular Acces	ss Indwelling Devices iVie	w Documentation Periop	Hand Off	
Flowshe	et: Lab/Rad Re	sults	✓ Lee	vel: Lab/Rad Results	▼ (● Table	⊖ Group ⊖ List	
	Ja	nuary	21, 2021 12:39 CST - Februar	y 09, 2021 12:39 CST (Posting	g Range - Selected Encount	ter Only)	•
Navig	ator	X					
	od Gases	^	Showing results from (1/16/	(2021 - 2/9/2021) Show more	e results		
	tine Chemistries		Lab/Rad Results	1/22/2021 4:44 CST	1/21/2021 23:54 CST	1/21/2021 17:59 CST	^
	cial Chemistries	=	Routine Chemistries				-
		=	Sodium	147 mEq/L & (H)	146 mEq/L &	147 mEq/L & (H)	-
		=	 Sodium Potassium 	147 mEq/L & (H) 4.2 mEq/L &	146 mEq/L & 3.5 mEq/L & (L)	147 mEq/L & (H) 3.0 mEq/L & (L)	
Enzy			the control of the other control of the control of	nn white			
💽 Enzy	ymes		Potassium	4.2 mEq/L &			
C Enzy Toxi	ymes icology/Drug Lev nune Studies	/els	Potassium Chloride	4.2 mEq/L & 106 mEq/L &			
Enzy Toxi	ymes icology/Drug Lev nune Studies C Platelet w/ Diff	/els	 Potassium Chloride CO2- Total 	4.2 mEq/L & 106 mEq/L & 34 mEq/L (H)			
Enzy Toxi Imn CBC	ymes icology/Drug Lev nune Studies C Platelet w/ Diff nalysis	vels	 Potassium Chloride CO2- Total Anion Gap 	4.2 mEq/L & 106 mEq/L & 34 mEq/L (H) 7 mEq/L	3.5 mEq/L & (L)	3.0 mEq/L & (L)	
Enzy Toxi Imn CBC	ymes icology/Drug Lev nune Studies C Platelet w/ Diff	vels	 Potassium Chloride CO2- Total Anion Gap Glucose Blood Level 	4.2 mEq/L & 106 mEq/L & 34 mEq/L (H) 7 mEq/L 97 mg/dL (H)	3.5 mEq/L & (L)	3.0 mEq/L & (L)	

Group view lists results horizontally and result dates vertically.

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b/Rad Results Vital Sign	IS	Medications Vascular Ac	ccess Indwelling D	evices iView Docu	umentation Pe	riop Hand Off		
lowsheet: Lab/Rad Result	s	۲	Level: Lab/Rad Re	sults	✓ ○ Table	e O Group) List	
i ▶ Janu	iary	21, 2021 12:39 CST - Feb	ruary 09, 2021 12:3	9 CST (Posting Rang	je - Selected En	counter Only)	<	(
Navigator Ø Blood Gases	×	Showing results from (1/	/16/2021 - 2/9/2021)	Show more results	5			
Routine Chemistries		Lab/Rad Results						1
Special Chemistries	=	Routine Chemistries	Sodium	Potassium	Chloride	CO2- Total	Anion Gap	
	-	2/9/2021 5:44 CST	137 mEq/L & (L)	4.2 mEq/L &	102 mEq/L &	28 mEq/L (H)	7 mEq/L	h
🗹 Enzymes		2/8/2021 4:40 CST	141 mEq/L &	3.7 mEq/L & (L)	105 mEq/L &	24 mEq/L	12 mEq/L	٢
Toxicology/Drug Levels		2/7/2021 4:34 CST	139 mEq/L &	4.0 mEq/L & (L)	104 mEq/L &	24 mEq/L	11 mEq/L	1
🗹 Immune Studies		2/6/2021 4:50 CST	135 mEq/L & (L)	3.5 mEq/L & (L)	100 mEq/L &	24 mEq/L	11 mEq/L	1
CBC Platelet w/ Diff		2/5/2021 22:00 CST	136 mEq/L & (L)					1
Urinalysis		2/5/2021 4:50 CST	135 mEq/L & (L)	3.8 mEq/L & (L)	102 mEq/L &	27 mEq/L (H)	6 mEq/L (L)	1
		2/5/2021 0:05 CST	134 mEq/L & (L)	4.0 mEq/L & (L)	99 mEq/L &	27 mEq/L (H)	8 mEq/L	1
Miscellaneous Urine and	1	2/4/2021 18:00 CST	135 mEa/L & (L)					•

1 Informatics Education Reviewed March 2025

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Customize Flowsheets

List View displays results listed vertically, sorted by date. This view also includes the reference range.

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ab/Rad Results Vit	al Signs Medications	Vascular Access	ndwelling Devices	iView Doc	umentation	Periop Han	d Off
Flowsheet: Lab/Rad	Results	✓ Level:	V (O Table (Group	List	
🔹 🕨 Janu	ary 21, 2021 12:39 CST -	- February 09, 2021	12:39 CST (Posting	g Range - So	elected Encou	inter Only)	 1
			1				
Chausing recults from	(1/16/2021 2/0/2021)	Charles and an and the					
showing results from	1 (1/16/2021 - 2/9/2021)	Show more results					
Event Date	Event	Result	Ref. R	lange	Status		
	Event		Ref. R	-	Status		
Event Date	Event	Result	Ref. R H) (139 -	- 146)	Status		
Event Date	Event T Sodium	Result 148 mEq/L & (J 2.5 mEq/L & (L	H) (139 -) (4.1 -	- 146) 5.3)	Status		
Event Date	Event T Sodium Potassium	Result 148 mEq/L & (J 2.5 mEq/L & (L	Ref. R H) (139 - .) (4.1 - (50 - 4	- 146) 5.3)	Status		
Event Date	Event T Sodium Potassium Glucose Blood Level	Result 148 mEq/L & (2.5 mEq/L & (L 105 mg/dL (H)	Ref. R H) (139 - .) (4.1 - (50 - 4	- 146) 5.3) 80) - 2.76)	Status		
Event Date	Event T Sodium Potassium Glucose Blood Level Calcium- Ionized	Result 148 mEq/L & (2.5 mEq/L & (L 105 mg/dL (H) 2.33 mEq/L (L)	Ref. R H) (139 - .) (4.1 - (50 - 4 (2.40	- 146) 5.3) 80) - 2.76) 19.8)	Status		
Event Date	Event T Sodium Potassium Glucose Blood Level Calcium- Ionized Lactate PLATELET COUNT	Result 148 mEq/L & (2.5 mEq/L & (L 105 mg/dL (H) 2.33 mEq/L (L) 11.0 mg/dL	Ref. R H) (139 -) (4.1 - (50 - 2 (2.40 (4.5 - (150 -	- 146) 5.3) 80) - 2.76) 19.8)	Status		

To set up a default view, select the preferred view, then click **Options**, then **Properties**.

In the Flowsheet Properties window, click Save, then OK.

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	Properties	



Customize Flowsheets

Managing Defaults

Adjust Default for the Date Range Search

23 October 2014 12:55 - 29 October 2014 12:55 (Posting Range)

Click the on the *left* to change the **Start Date**; click the on the *right* to change the **End Date** for the current results.

To set up default values for the Arrow **D** buttons:

- 1. Click **Options** from the toolbar.
- 2. Click Properties.
- 3. Click the **Defaults** tab.
- 4. Highlight and replace the **Forward/Back** values as needed.

This setting adjusts the Forward and Back arrow to extend the results posted range by the increment selected. This example illustrates how the forward arrow adjusts 1 day forward when clicked and the back arrow adjusts 5 days back when clicked.

- 5. Select the **Units** from the dropdown list.
- 6. **Re-apply defaults for each new chart** means that these defaults only apply to the current opened chart. To set these defaults for all charts you open, leave the field unselected.
- 7. Click Save, then OK.

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	Settings Display Defaults These defaults must be saved and the appli Default Retrieval Type	Default Range Offsets
8 - 5015338-emrn Opened by Trai ale Options 1 p Change Search Criteria	 Clinical range Posting range Result count Admission date to current date 	Forward 1 Units Days 5 • Back 4 5 Default Result Count Results 100 Years 3
Show No. 9 r Automatic Refresh Properties 2	Filter by selected encounter Adjustment Increments 180 Days or	Re-apply defaults for each new chart.
Result Legend		ource on concer



Adjusting Default for Results Displayed

- 1. Click **Options**, then **Properties** in the toolbar.
- 2. Click the **Defaults** tab.

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- 3. Select the results to display:
 - **Clinical range** refers to the collection date and time. When Clinical Range is set, then you can adjust the Adjustment Increment (default = 7 Days) for results.
 - Posting range refers to the date and time that the result was entered into the EMR.
 - **Result count** specifies a number of results that you set up in the Default Result Count section of the window. Note that this can be slow to load if used, start at 100 results and 3 years. When Result Count is set, you can adjust the Adjustment Increment (default = 50) for results.
 - **Filter by selected encounter** displays the results for the encounter or account number displayed on the banner bar.
- 4. Click Save to make these settings your default and then click OK.

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🛄 Schedi	C <u>h</u> ange Search Criteria	Settings Display Defaults
:iComp 🗔	Set to <u>T</u> oday	
dication A	<u>G</u> raph	These defaults must be saved and the application restarted for them to take effect.
	Seeker	Default Retrieval Type Default Range Offsets
[✓ Normalize View	○ Clinical range Forward 1 Units Days ~
Standar	Maximize View	Posting range Back 5
Standa	✓ Sho <u>w</u> Navigator	O Result count
	Automatic Refresh	Default Result Count
	Properties	O Admission date to current date Results 100 Years 3
ľ	Result Legend	Number of Hours Previous to the Admit Date: 0
	Marchan Jan and and and and and and and and and a	Filter by selected encounter
		Adjustment Increments
		180 Days v or 50 Results
		Save OK Cancel



Adjusting Font Size

- 1. Click **Options** on the toolbar, then select **Properties.**
- 2. Use the Settings tab to change the font size in flowsheets.
- 3. Click Save.
- 4. Click OK.

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Orientation	Sizing		
<ul> <li>Horizontal</li> </ul>	Font size	10 Point	×
O Vertical	Column width	8 Point 10 Point N	
		12 Point	
Column Settings		14 Point 18 Point	
Show empty columns/rows		24 Point	
		Save OK	Cancel