

Symantec VIP Access

Symantec[™] Validation and ID Protection Service (VIP) Installation

This program allows you to generate a Security Code with an application you can install on your smart phone or tablet and have remote access to Children's software and resources.

Note: If you install VIP Access on a new mobile device or re-install VIP Access, you need to re-register the new Credential ID.

Install VIP on Your Mobile Device

Includes iPhone[®], iPad[®], Windows Mobile[®], Blackberry[®] and other smart phones/tablets.

1 On your mobile device, search in your App store for the free app (VIP Access).



2 Open VIP Access on your device to view your Credential ID and a Security Code.

Register your VIP Credential

1 On a Children's network computer:

Go to <u>https://vip.kidsnet.childrenshc.org:8233/vipssp</u> and follow the instructions for Using VIP to Login to Children's Remote Access Portal at the end of this guide.

<u>OR</u>

From a non-Children's network computer (aka your home computer):

Login to Juniper at <u>https://www.childrensmn.org/signin</u> and click on the **Symantec VIP – Self Service** link.

If unable to login, you must call the IT Service Desk at 952-992-5000.

2 Log in using your Children's User ID and password.

	Sign In
User Name	
Password	
	Enabled by: Symantec. Validation & ID Protection



Symantec VIP Access

- 3 Click **Register** if you are a *new user* or input your Security Code from your registered device if you are already set up with VIP Access.
- 4 On the Register Your Credential page, enter a **Credential Name** to identify your device.

5 Enter the Cr Code from t device, and t	edential ID and the Security he VIP Access app on your mobi hen click Submit .	e e	VP Access Credential ID VSMT27577189	Not C
*Credential Name: *Credential ID: *Security Code:	My Credential		security Code 356721	
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Use VIP to Login to Children's Secure Remote Access Portal

When you need remote secure access to Children's you can enter your Children's network **Username** and **Password** on the **Employee & Physician Login** page.

- 1 Go to <u>https://www.childrensmn.org/signin</u>
- **2** Open your VIP Access app.
- 3 Enter your Children's network **Username** and **Password**
- 4 Click Sign In.

_		
Username		
Password		
Enter your Chi	dren's U sername and Password	
Use of this p	ortal by clicking on the "Sign In" button implies your	
a a a a a ta	Children's remote access policy	



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5 Enter the **Security Code** from your VIP Access app in the **Security Code** field.





6 Only check **Remember this private device** if you are the only user of the device. To ensure security, do not check this box on a public PC.

7 Click Continue.

- 8 If prompted, install the required plug-ins.
- 9 When the install is complete, you can **Name Your Device** so you can easily identify it in the future.
- 10 Click Continue.

