Adding/Updating Comments in the Education PowerForm

Adding Comments

There are two methods to add comments to the education grid:

Left click in the comments box and type the information

Double click in the comments box and type the information in the top box.

Never enter information in the lower comment box as the information will not display anywhere.

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Questions or problems? Call Children's Help Desk 24/7 651-855-2500 (3-2500 internal)

Update Comments

Double click in the comments box where the new information needs to be entered.

General

Education Materials Given	Comments (Include Interpreter Used)
Contact precautions handout	Reviewed contact precations with parents, they had questions about hand hygiene, need to reinforce

The initial information will display in blue, just start typing your new information.

P Add Result Comment

Comments (Include Interpreter Used)

Reviewed contact precations with parents, they had questions about hand hygiene, need to reinforce

Comment

This replaces the previous information with the new information.

P Add Result Comment

Comments (Include Interpreter Used)

Reviewed instructions on hand hygiene, parents demonstrated hand hygiene correctly

Comment

Once signed, both the old and the new information will display in the overview section of the education powerform as well in the clinical summary.

Overview

General
- Diagnosis/treatment plan - Needs to be done

- Precautions - Completed
02/04/15 Reviewed instructions on hand hygiene, parents demonstrated hand hygiene correctly
02/04/15 Reviewed contact precautions with parents, they had questions about hand hygiene, need to reinforce

Each time new comments are entered, the previous comment should be replaced.

The comments will display individually and easily tells the story of how education was completed with the family.

If the new comments are just added to the previous comments, character space will eventually be used up and additional information cannot be added.